

MINUTES
WMHA Board of Directors Meeting
June 30, 2026, 6:30 PM
Ziptrek Meeting Room

Block 1

A	Call to Order: 6:35 PM Attendance: Wade Sutton, Lon Martin, Norma Gonzales, Nate McIntyre, Nikki Gilmore, Lorelee Seitz, Laura Blumes, Tim Esnouf, Allie Gillchrist, Chris McKinney Via virtual: None
B	Approval of Agenda: Lon and Tim
C	Approval of Minutes of Previous Meeting – no meeting minutes were presented for approval. To be done via email.

Block 2

D	Acting President/Vice President Report – Wade Sutton 1. New Presidents PCAHA meeting in Burnaby. a. Never been there before; many new Presidents; they are a body for us to go in a utilize – more guidance for us – thinking we can all use them 1. U13 Super League still happening; 2. Insurance for tournaments and sign off: a. Seemed to be a big talking point; we need to get ahead of time (have we ever done this?) Who would we get this from? PCHA does not offer this. Private 3rd party insurance (individual) need to check in to see if this is covered. Much discussion about insurance coverage in US. b. Norma said we usually get this through BC Hockey for insurance. She applied today but does not have the policy back yet; cannot undertake any activities until this is in place. 3. Coaches, coaches certification, and sign off before season starts. 1. Insurance for tournaments and especially tournaments outside of Canada: a. See item 3. above. a. Board homework, please brush up on Roberts rules that can be watched on YouTube. b. Suggested the Board do some work on this to “be a better board member”. 2. Trying to set a finish time for board meetings that will move our agenda along: a. Need to be prepared before we arrive at the meeting; agenda, minutes, reports, etc. 3. Need to discuss adding others to list of signing authorities not just the President; suggested roles of Secretary and Treasurer be added.
E	Treasurer/Financial Report – Nadia Demers 1. No access to QuickBooks at the moment therefore was not able to present a financial report; 2. As Nadia’s child is not planning on playing hockey this upcoming season, treasurer recruitment should be considered. ACTION: Allie will reach out to get recruitment underway

Block 3

F	Administrator Report – Norma Gonzalez 1. Registration sheet updated; 2. Draft for team declaration to get a draft ice schedule; 3. Reminder to reply to emails; 4. Reminder to update SOP so we are clear with each position's responsibility.																																			
G	Coach Coordinator Report – Lon Martin 1. Coaches and team declaration: • U7 13 players; 1 team; declared a minor team Coach: Jaime Booth • U9 28 players; 2 teams both minor Coaches: Roman Zipkilla; Patrick Duvet • U11 38 players; potentially 3 teams Coaches: A1 Dan Babin; C1 Kevin Goodman; C2 Matt King ○ 5 females under aging to U13 for a Female Team (1 wants to play integrated) • U13 24 players; potentially 1 C1 team; 1 Female team Coaches: Adam Livingston; Thomas Thacker ○ 12 female players (1 wants to play integrated) add the 4 players from U11 would be 11+4 is 15 • U15 37 players; potentially 3 teams based on skill Coaches: A1 Jesse Williamson; A2 JC Lavoie; C1 Mike Orr/Mike Blume • U18 13 players; 1 team C1 Owen Gilmore; Jason Rance ○ If we do not have enough players, then ask PCHA and get an exemption from them ○ Can House only roster their number and not above? ○ This is the only team that does not have a parent coach; consideration on remuneration for hotel and accommodation; have discussion with parents. ○ Nadia to review fundraising policy RESOLUTION: The following team declarations were approved as long as numbers and skill remain as they are: <table><tr><th>Age Group</th><th># of Teams</th><th>Team 1</th><th>Team 2</th><th>Team 3</th></tr><tr><td>U7</td><td>1</td><td>Minor</td><td></td><td></td></tr><tr><td>U9</td><td>2</td><td>Minor</td><td>Minor</td><td></td></tr><tr><td>U11</td><td>2</td><td>Rep</td><td>House</td><td></td></tr><tr><td>U13</td><td>3</td><td>Rep</td><td>House</td><td>House</td></tr><tr><td>U15</td><td>3</td><td>Rep</td><td>Rep</td><td>House</td></tr><tr><td>U18</td><td>1</td><td>House</td><td></td><td></td></tr></table> ACTION: Lon and Norma to develop a communication plan for U18 parents on covering the cost of non-parent coaches at the House level. 2. Meeting with member with potential donation Lon met member and they discussed the preparation of a financial needs budget Preliminary discussion included the following: Director of Hockey \$15K	Age Group	# of Teams	Team 1	Team 2	Team 3	U7	1	Minor			U9	2	Minor	Minor		U11	2	Rep	House		U13	3	Rep	House	House	U15	3	Rep	Rep	House	U18	1	House		
Age Group	# of Teams	Team 1	Team 2	Team 3																																
U7	1	Minor																																		
U9	2	Minor	Minor																																	
U11	2	Rep	House																																	
U13	3	Rep	House	House																																
U15	3	Rep	Rep	House																																
U18	1	House																																		

	Executive Director \$ 5K Cameras \$20K Goalie Gear/Pinnies \$ 5K Suggestion of suggesting \$25K for the deficit, then fund for tournaments. Minimum proposed budget of \$50K - \$100K
H	Risk Manager's Report – Lorelee Seitz 1. As we are nearly in July, notification of certificates that have expired, etc. will be going out to those individuals shortly; 2. Lon needs to communicate with the Coaches and Assistant Coaches to get their certifications up to date and completed.
I	Initiation Coordinator – Nate McIntyre 1. Will have to get creative in ice time; 2. Have U9 minor/minor; no longer major/minor; 3. Over ordered jerseys last year so we only need to order a few more; 4. Tim Hortons medals – not needed this year.
J	Disciplinary Coordinator – Tim Esnouf 1. Having trouble accessing some information – may need Wade's help; 2. There will be an update provided to the Board next month.
K	Manager Coordinator Report – Laura Blumes 1. Review exposure under D&O insurance– specifically sexual harassment and/or assault. Directors' insurance does not cover sexual harassment – the Board is individually liable; consider consulting sport governance expert (eg. BC Hockey); 2. Manager Coordinator Report https://docs.google.com/document/d/1UQmZ_bJinCl_LivhN_5a8FcbeosXeWu_f7K-BPb1qvo/edit?usp=drive_link a. Jersey Return & Equipment Coordination i. A further review will be required for the U18 jerseys and those jerseys in need of repairs will need to be sent out. b. Tournament Planning i. The Manager Coordinator and the Coaching Coordinator decide on which tournaments to register. John Wittney is the Tournament and Equipment Coordinator who will complete the registration for each tournament. 3. Association Logowear ii. Discussion was had on the WHMA logo to be used for the clothing and it was agreed that it should be the official logo and should read "Whistler" only and not to include "Hockey".
L	Development Coordinator – Nikki Gilmore a. Supporting Coaching Coordinator with coach recruitment; b. Looking to find additional goalie coaching to replace Beck for the upcoming season. Wade provided the name and contact information of an individual who may be able to assist – Kyle. Nikki to reach out and see if there is interest. c. Booked goalie Pro-D days;

	d. Non-members participating in WHMA development sessions - how to calculate rates Discussion was had that an appropriate fee would be \$50 per camp. e. Nikki and Lon let the Board know that a new Head Coach, JC Lavoie, who is coaching one of the U15 rep teams, had confirmed acceptance of the role just before the Board meeting began. He will also be filling some of the development on ice sessions to partially fill the space with the Director of Hockey not having their contract renewed. There was concern from some members of the Board that the negotiating of the development portion of the contract was an overstep on the part of the Development and Coaching Coordinators; however, Norma explained that this was within their purview as it was their budget to use. Nikki explained that there are still close to half of the development hours that still need to be filled.
M	Member at Large 1. CEP Grant for \$3,000 was approved to spend on Board member onboarding and governance procedures (ie: for a consultant or executive director wage); 2. BC Gaming Grant application submitted. Amount \$96,000 for Ice scheduler, Ref in charge, admin, goalie/player dev, tournament fees. Award date: Sept 1; 3. WB Foundation Grant request for funding for video cameras accepted. It is for \$8,265 for 6 XBot cameras and 6 tripods; 4. Reminder Governance Training.sign-in URL: https://onboardtraining.thinkific.com/users/sign_in Email/User: allisongilchrist@whistlerminorhockey.com Password: Winterhawks2026 5. Allie will be approaching Cornucopia, RMOW re: WMHA volunteering to do coat checks at select events. If you know of other events we can do this at, let her know; 6. Application put in for \$2,500 of In-Kind product from Vail Epic Promise for use in 2027. We have \$2,000 of In-Kind product from 2026 that we can use for a silent auction in November.
O	In Camera
P	Termination of Meeting Time of meeting ended: 8:50PM Date/time of next meeting: It will be determined at a later date if a meeting is required in August.